

2025 Central FAMP Real Estate CE Day Expo September 4, 2025 – 8:00 AM to 8:00 PM Booth and/or SPONSORSHIP CONTRACT and PAYMENT FORM
Exhibitor Contract Continued:

Central Florida FAMP – Cancellation Policy

***If paying by check, email form to hold your space, hold will be honored for 7 days with emailed contract all payments must be received within 7 days from email date for space to be guaranteed**

Exhibitor and Sponsorship Cancellation Policy: Cancellation or rescheduling by FAMP will result in a full refund (no administrative fees imposed) for any fees paid to FAMP by the sponsor. Cancellation by the sponsor must be received in writing from the authorized company contact. Cancellation by the sponsor will result in forfeiture of all benefits associated with the cancelled sponsorship selection. No refunds will be provided if any production and/or promotion of the sponsorship have commenced or if cancellation is received after August 1, 2025. FAMP reserves the right to resell and/or reassign sponsorships upon receipt of the written cancellation.

Electrical Power to Individual Booth: approx. \$55

DO NOT INCLUDE THIS AMOUNT WITH YOUR PAYMENT – you will contract directly with the Hilton for power to your booth and will pay them directly. You will receive separate correspondence with contact information. The use of helium balloons, glitter and confetti is prohibited. Alcoholic beverages, electrical cooking equipment (such as popcorn machines) or open flames devices may not be brought into the Hotel without prior written consent. All arrangements for food and beverages should be contracted directly with the Food and Beverage Department of the Hilton – request contact info to make arrangements. Outside food and beverage is prohibited and Hilton Orlando in Altamonte Springs does not permit the removal of any food provided by the Hotel. Exhibitors and Sponsors MUST follow all rules and policies of both the FAMP of Central Florida and the Altamonte Hilton. Booth Assignments: Central Florida FAMP will assign booths based on a “first received” basis and reserves the right to reassign tables to best service and utilize space according to the final guaranteed number of exhibitors. (No Booths allowed – Tabletop and Pull Up Displays Only) Boxes/Booths/Deliverables: Hilton Orlando/Altamonte Springs will gladly receive the supplies necessary for the function. The shipment of such material will be accepted no sooner than 3 days prior to the function. A nominal handling fee of approx. \$25.00 per box up to 50 pounds ensures delivery to your location. Contact Hilton directly to make arrangements. The Exhibitor is responsible for shipping to and from the Trade Show and FAMP of Central Florida is not to be held liable for any material shipped to the Hotel. Damages: The above mentioned Exhibitor assumes full responsibility for the conduct of all their personnel in attendance, for any damage done to any part of The Hilton’s premises during the time of the program including, but not limited to, guest rooms and function space, whether caused by you, your agents, employees, contractors or attendees, including any damage resulting from or connected with transportation, placing, removal or display of exhibits, displays or other items related to your program or misconduct by individuals, If damages occur, all materials and

labor will be paid for in full by the Exhibitor. The Hilton will provide a detailed receipt for damage and costs of repair and the Central Florida Chapter of FAMP will not be held liable. Signage and Banners: Signs and banners are not permitted in the Hilton Lobby. In an effort to maintain appearances, the attachment of these items to walls, floors, ceilings or curtains is also prohibited. If these items or like items are brought in without permission or should the space need excessive cleaning after the Exhibitor's departure, a charge of \$350.00 will apply for clean-up and will be charged to the Exhibitor. Trade Show Set up is from 7:00 am to 8:00 am OR 12:00 to 1:00pm the day of the show Trade Show Tear Down is from 8:00 pm to 9:00 pm and Exhibitors must arrange for their materials, etc.... to be removed from the Trade Show floor no later than 9:00 pm the day of the show Discounted rate is only given for payment received by August 1, 2025 deadline. Deadline for Exhibitor registration is September 1, 2025, Registration forms and Payment must be received in order to hold a booth. Booths are limited and space is first come basis Release of Liability: The Exhibitor agrees to release the Central Florida Chapter of the FAMP and the host venue from any and all liability regarding injury or loss as related to this Trade Show Payment and cancellation policy: FAMP of Central Florida requires payment with the completed and signed registration forms. Cancellation received after August 1, 2025, will not be entitled to a refund. Cancellations received prior to August 1, 2025, are subject to a 30% service charge.

Central Florida FAMP – Privacy Policy

We respect your privacy and are committed to protecting your personal information. This policy outlines how Central Florida FAMP collects, uses, and safeguards your information when you register for the Realtor Expo 2025 or interact with our website.

Information We Collect:

- Name, email address, phone number, company name, and payment information submitted through the registration form.
- Any additional data provided in relation to sponsorship or participation.

How We Use Your Information:

- To process your registration and payment.
- To communicate updates, confirmations, or event details.
- To provide receipts, invoices, and customer service.
- To send follow-up emails or relevant FAMP event information (you may unsubscribe at any time).

Data Protection:

- We use secure encryption to protect payment data.
- We do not sell, trade, or rent your personal information to third parties.

Third-Party Services:

- Payments may be processed via trusted third-party services (e.g., Square, Stripe, PayPal). Please refer to their privacy policies for more information on how your data is handled.

If you have any questions or would like your information removed from our records, please contact us at CentralFAMPMeetings@gmail.com.